

**MINUTES OF THE MEETING OF THE
HENLEAZE, STOKE BISHOP & WESTBURY-on-TRYM
NEIGHBOURHOOD PARTNERSHIP**

10TH MARCH 2014 AT 7 PM

**HELD AT RED MAIDS SCHOOL, WESTBURY ROAD,
WESTBURY-ON-TRYM, BRISTOL BS9 3AW**

MEMBERS

Ward Councillors

Henleaze - Clare Champion-Smith (P), Glenise Morgan (P)
Stoke Bishop - Peter Abraham (A), John Goulandris (A)
Westbury-on-Trym - Geoff Gollop (P), Alastair Watson (P)

Neighbourhood Partnership Ward Members

Henleaze - Valerie Bishop (P), Maggie Clark (A), Simon Tomlinson (P),
Kristy Bowers (A)
Stoke Bishop - Gay Huggins (P), Wendy Hull (P), Alan Preece (P),
Mark Baker (P)
Westbury - on - Trym - Alan Aburrow (P), Sue Boyd (A), David Mayer
(P), Vacancy (A)

Partners Attending

None.

Also present : Andrew McGrath-Area Coordinator, Steve Gregory-Clerk
to the Neighbourhood Partnership.

**1. WELCOME AND INTRODUCTIONS, APOLOGIES FOR
ABSENCE**

Apologies were received from Councillor Peter Abraham,
Councillor John Goulandris, Sue Boyd, Kristy Bowers, Jackie
Longworth Equality representative and Mark Runacres Police
representative.

Introductions were made regarding two potential Henleaze representatives Helen Furber and Anna Maggs (Business representative).

2. MINUTES - HENLEAZE, STOKE BISHOP AND WESTBURY-ON-TRYM NEIGHBOURHOOD PARTNERSHIP – 2ND DECEMBER 2013

The Minutes of the meeting held on 2nd December 2013 were confirmed as a correct record.

Matter arising – traffic flow modelling results in relation to 20 mph zones still awaited, Area Coordinator to ensure that this was done as soon as possible.

3. DECLARATIONS OF INTEREST

None declared.

4. PUBLIC FORUM

The Partnership had received two statements in accordance with established procedures and these would form part of the official record of the meeting. These related to planned road improvements to Stoke Road and trees at Stoke lodge respectively.

The Chair also referred to seven letters that had been sent to the Area Coordinator which he asked the Partnership to accept as late statements.

Five of the letters referred to were in support of the Chock Lane, Westbury-on-Trym traffic calming scheme.

The other two representations comprised one regarding Community Speedwatch and Safer Routes to School and support for making routes safer for children. The other was put in by the Service Manager for Communities & Adult Skills, Bristol City Council, suggesting that more parking spaces at Stoke Lodge Parkland were needed.

The Chair said that all the issues raised during public forum would be debated at the appropriate point on the agenda.

At this point of the meeting the Chair suggested a change to the order of business by moving agenda item 9 for consideration before the scheduled agenda item 7. This was agreed.

5. CONSULTATION ON THE LOCAL FLOOD RISK MANAGEMENT STRATEGY

The Partnership considered a report of the Group Manager, Transport Assets (agenda item no. 5) providing a brief summary of The Strategy, its purpose and why it was required.

The Partnership noted that the Council had a statutory duty to consult the public under the Flood and Water Management Act of 2010 and that Bristol City Council was the Lead Local Authority.

Following questions put by members it was clarified that –

- The consultation process was predominantly aimed at the public residing within the administrative boundary of Bristol although it was emphasised that positive liaison with external local authorities and businesses was an important part of the process;
- Where a conflict of interest occurred the West of England Partnership would be asked to adjudicate;
- Web links with full details about the consultation would be available from 17 March, 2014;
- Links with other appropriate agencies had been established ie, Wessex Water, Environment Agency and Lower Severn Drainage Board;

Discussion then focussed on the new developments taking place at the former Filton Airfield and the Cribbs area in South Gloucestershire. Serious concern was expressed about the potential for flood and drainage problems being ‘exported’ to established residential areas in the north of the City.

Members emphasised the need for the Strategy process to accommodate a proactive approach to flood management and to provide assurance that water run off would not impact other areas rather than placing the primary emphasis on consultation responses.

The Chair suggested that the Partnership write a letter expressing its concerns to South Gloucestershire Council who had primary responsibility for the developments. It was agreed to write to the Leader of the Council and the Executive Member with responsibility for Transport as it was important to include traffic and transport issues alongside the concerns about flooding and drainage as both could have significant impacts on surrounding communities.

AGREED –

(i) that the report be noted;

(ii) that a letter be sent to the Leader of South Gloucestershire Council and the Executive Member with responsibility for Transport expressing the Partnership's concerns about flooding/drainage and traffic/transport issues and the potential significant impacts these could have on surrounding communities, particularly in the north area of Bristol.

6. AREA CO-ORDINATOR'S REPORT

The Partnership considered a report of the Area Co-ordinator (agenda item no. 6) updating on various issues and to make decisions on specific areas of expenditure.

The Partnership was asked to note that since publication of the report, the date for the Stoke Bishop Neighbourhood Forum had been changed from 2 April to 23 April, 2014. The Partnership also received information in respect of Youth services and the Review. With regard to the Neighbourhood Partnership Review the Area Coordinator stressed that nothing would happen in the interim until all the Neighbourhood Partnership resident representatives had been met with and been given an opportunity to formally put forward their views on the process.

At this point in the meeting the Chair referred to two of the late public forum contributions. The first issue, about trees at Stoke Lodge, he gave an assurance that no trees would be felled as a consequence of the new pathway. The second related to car park spaces at Stoke Lodge and that up to thirty six spaces could be provided. A debate followed about whether it was better to complete the work at Stoke Lodge in one go, which might realise a cost saving, or in two stages. Concluded that as the Project was

very important it would not be prudent to rush the work even if there was a potential cost saving opportunity.

The Neighbourhood Committee, chaired by Councillor Glenise Morgan, then convened to decide on the recommendations for S.106 funding as set out in the report, namely –

Stoke Lodge Car Park - £36,335.90;

Canford Park Toilets - £13,741.05;

Old Quarry Park - £29,000;

It was proposed and seconded that the allocation of S.106 funding be approved for all three projects. On being put to the vote there was a unanimous decision to approve the funding.

AGREED –

- (1) that the dates of the next forums and the brief notes from the last round of forums be noted;**
- (2) that the latest meeting schedule be noted and the provisional dates of Forum and Neighbourhood Partnership meetings in 2014 be agreed, subject to the amendment to the Stoke Bishop Neighbourhood Forum date change to 23 April, 2014;**
- (3) that the update regarding the upcoming elections for Neighbourhood Partnership representatives in NP3 be noted;**
- (4) that the brief update on the recent discussion on youth provision in NP3 be noted;**
- (5) that the latest update regarding the Neighbourhood Partnership review be noted;**
- (6) that the updates regarding the Neighbourhood Partnership's devolved budgets be noted;**
- (7) that the proposals set out for expenditure of S.106 funding for –**
 - (i) Stoke Lodge Car Park - £36,335.90;**

(ii) Canford Park Toilets - £13,741.05;

(iii) Old Quarry Park - £29,000;

be approved.

7. WELL BEING REPORT

The Partnership considered a report from the Area Co-ordinator (agenda item no. 9) relating to the Well Being report.

The Neighbourhood Committee, chaired by Councillor Glenise Morgan, convened to decide on the recommendations.

On being put to the vote it was unanimously -

RESOLVED –

- (1) that the current Well Being allocation be noted;**
- (2) that the Well Being Panel recommendations as set out in Table 1 to the report, as amended, be agreed;**
- (3) That the latest monitoring update of Well Being Grant recipients be noted.**

8. DEVOLVED TRANSPORT BUDGETS FOR 2014/15

The Partnership considered a report of the Area Manager (agenda item no. 7) setting out the devolved transport budgets for 2014/15.

The Neighbourhood Committee, chaired by Councillor Glenise Morgan, convened to decide on the recommendations.

On being put to the vote it was unanimously -

AGREED –

- (1) that the 2014/15 work programmes for carriageway surface dressing and footway maintenance be agreed;**
- (2) that the proposals for future delivery of local traffic schemes (Sections 5 to 10) be noted;**
- (3) that progress on outstanding Local Traffic Schemes be noted;**

- (4) that the Eastfield Road local traffic scheme moving on to implementation of option 2 within the original funding allocated be agreed;
- (5) that the Chock Lane feasibility report and part funding of £7,500 agreed by the Neighbourhood Committee under Agenda Item 9 (*Minute No. 7*) be supported;
- (6) that the feasibility studies listed in Section 14 of the report, currently on Neighbourhood Partnership Work Programme, be removed;
- (7) that the feasibility studies listed in Section 15 of the report be subject to further discussion and consideration by the Transport Working Group.

9. UPDATES FROM WORKING GROUPS

(1) Older People

Next meeting on 2 April to start at 2pm;

Report noted.

(2) Communication

Report noted.

(3) Environment

Report noted.

(4) Transport

A decision on item 4 was deferred pending more information. Anticipated to be resubmitted to the next meeting of the Partnership;

Report noted.

(5) Governance

Report noted.

10. NEIGHBOURHOOD WORKING PRIORITIES UPDATE

The Partnership considered a report of the Neighbourhood Working Co-ordinator (agenda item no. 10) updating on the priorities. An updated schedule was also circulated.

RESOLVED –

That the report be noted.

11. ANY OTHER BUSINESS

Gay Huggins asked if meetings of the Neighbourhood Partnership could meet three instead of four times a year. Area Coordinator said there would a meeting of resident representatives in April where this could be considered.

(The meeting ended at 9.08 pm)

CHAIR